



(LOGO PFUE)



# COSAC

# Chairpersons' meeting

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## Practical arrangements

*French Presidency of the Council of the European Union  
Paris, 13 and 14 January 2022*

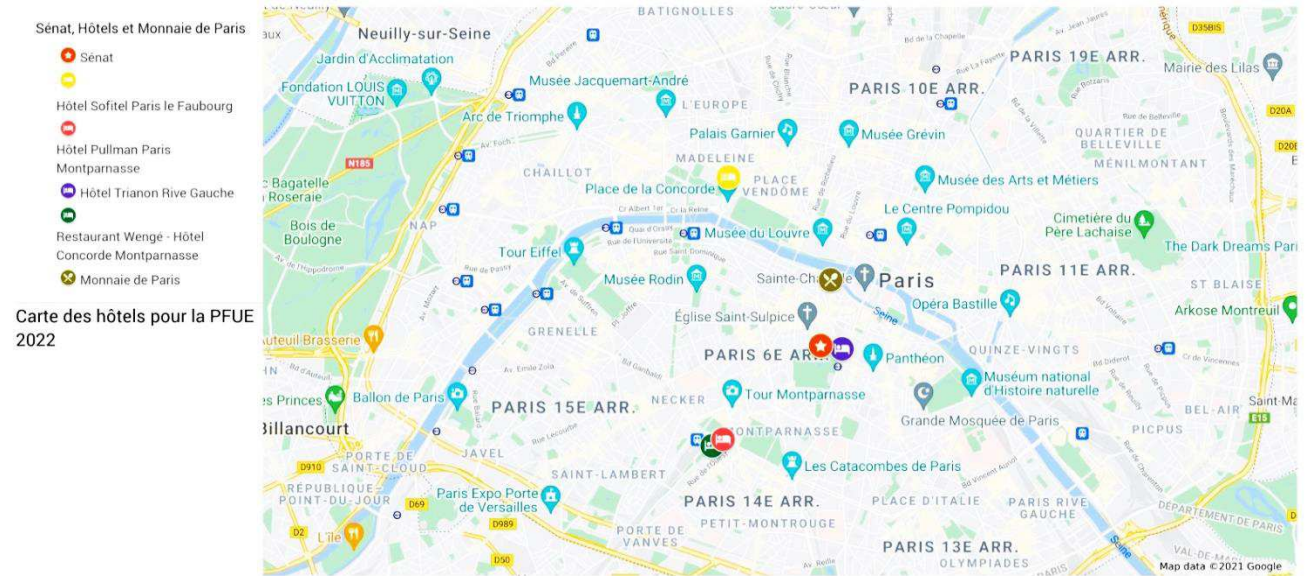
Contact: [cosac.presidents@senat.fr](mailto:cosac.presidents@senat.fr)

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# Access

## Maps



### Addresses:

- French Senate: 15<sup>ter</sup> rue de Vaugirard, 75006 Paris
  - Hôtel de la Monnaie de Paris: 11 Quai de Conti, 75006 Paris.
- \*For remote attendance, the Interactio videoconferencing platform will be used.*

## Accreditation

Delegations are requested to use the **online registration system** in order to register all participants **as soon as possible** ahead of the sessions, and **by 22 December 2021 at the latest** (however, please note that requests for interpretation into other languages must be submitted **by 15 December 2021**, *see below*).

The organization of the meeting will adapt to public health requirements as applicable at the relevant time.

If, for compelling reasons, a delegation is unable to travel, a videoconferencing solution may be offered as an alternative.

## COVID protection measures

Under the current public health situation, **physical events organised during the PFUE will be subject to presentation of the "passe sanitaire" (European vaccination certificate or conversion of a foreign vaccination certificate into a French passe sanitaire).**

A *passe sanitaire* in digital or paper format (under the conditions defined on the French government's website: <https://www.gouvernement.fr/info-coronavirus/pass-sanitaire>) must be presented to access the premises of the French Senate.

Wearing face covering masks inside the Senate and observing other covid-19 shielding measures will be required in accordance with health protection measures currently applicable. Hand sanitiser will be made available to the delegations.

The delegations' attention is drawn to the travel restrictions and health measures applicable to unvaccinated persons or those vaccinated with a vaccine not recognised by the European Union

A **COVID coordinator** will be on site to ensure that public health protocols are implemented, to monitor their enforcement and to manage persons who have tested positive for covid-19 and persons identified as a contact.

Tests can be taken in the pharmacies located in the surrounding area.

## Identification of participants

For security reasons, participants are requested to **wear their identification badge in a prominent position at all times throughout the event**. Any loss of an identification badge must be reported to the organisers immediately.

**Yellow:** heads of delegations

**Blue:** members of delegations

**Orange:** delegation staff

**Green:** interpreters

**Black:** organisers

**Red:** journalists

**White:** others

## Meeting venues

The meetings will be held in the Senate chamber.

# COSAC Chairpersons' Meeting programme

## *13 January 2022*

**3:00 PM- 6:00 PM: Arrival of the delegations and check-in at their hotels**

**5:30 PM Departure of shuttle buses from each hotel to the Monnaie de Paris**

**6:15 PM – 7:30 PM: Visit to La Monnaie de Paris Museum**

**7:30 PM – 10:00 PM: Dinner at the Hôtel de la Monnaie**

**10:00 PM – 10:30 PM: Return by shuttle bus to the hotels**

## *14 January 2022*

- 08:00 AM – 08:45 AM      Troika of Chairpersons' meeting (Monory room)**
- Adoption of the agenda for the COSAC Troika of Chairpersons' meeting
  - Approval of the draft programme for the COSAC Chairpersons' meeting
  - Debate on the draft programme of the 67<sup>th</sup> COSAC meeting
  - Approval of the draft list of contents of the 37<sup>th</sup> COSAC Bi-annual Report
  - Letters received by the presidency
  - Other questions [Other items]
- 09:00 AM – 09:30 AM      Opening remarks (Chamber)**
- Welcome speech by **Mr Gérard Larcher**, Speaker of the French Senate
  - Introduction by **Mr Jean-François Rapin**, Chair of the Senate European Affairs Committee
  - Introduction by **Ms Sabine Thillaye**, Chair of the National Assembly European Affairs Committee
- 09:30 AM – 10:00 AM      Procedural and other general matters (Chamber)**
- Presentation of the results of the COSAC Troika of Chairpersons' meeting
  - Provisional agenda for the 67<sup>th</sup> COSAC meeting
  - Summary of the 37<sup>th</sup> COSAC Bi-annual Report
  - Letters received by the presidency
  - Procedural matters
  - Debate
- 10:00 AM – 11:00 AM      First session – Presentation of the priorities of the French Presidency (Chamber)**
- Speech by **Clément Beaune**, Secretary of State for European Affairs to the Minister for Europe and Foreign Affairs, with **responsibility for European Affairs**
  - Debate
- 11:00 AM– 11:30 AM      Group photograph at the bottom of the Grand Staircase and coffee break**

- 11:30AM - 12:30PM**      **Second session – New working methods within COSAC (Chamber)**
- Debate
- 12:45 - 2:00PM**      **Lunch (Salons de Boffrand du Sénat, Petit Luxembourg)**
- 2:15PM - 3:30 PM**      **Third session – Twentieth anniversary of the euro: achievements and future of the euro (Chamber)**
- Speech by XXX
  - Speech by XXX
  - Debate
- 3:30 PM– 4: 30 PM**      **Conclusions of the Chairpersons (Chamber)**
- Conclusion by **Mr Jean-François Rapin**, Chair of the Senate European Affairs Committee
  - Conclusion by **Ms Sabine Thillaye**, Chair of the National Assembly European Affairs Committee

## Participation in the conference

### Conference documents

The conference documents are **available for consultation on the website** on the parliamentary portal of the French Presidency of the Council of the European Union: [www.parlue2022.fr](http://www.parlue2022.fr) (from December 10<sup>th</sup> 2021)

**Documents will be handed out in person at the reception desk.**

### Speeches

When registering online, participants are requested to confirm if they will take the floor. Planned interventions shall be submitted in written form to: [cosac.presidents@senat.fr](mailto:cosac.presidents@senat.fr)

#### **If participating by videoconference:**

Please enter your login/username as follows:

- first name and surname,
- name of your Parliament/Chamber,
- two-letters country code in English.

Cameras and microphones will only be activated after the approval of each participant. Only Members of Parliaments will be authorised to speak. Their staff may attend as observers.

### Availability of rooms

Rooms will be made available to enable the holding of **bilateral discussions** or **working meetings**. In addition, a room equipped with PCs and printers will be made available to the delegations.

**N.B. Delegations wishing to use the rooms assigned for bilateral discussions, can book them by 7 January 2022 at the following address: [cosac.presidents@senat.fr](mailto:cosac.presidents@senat.fr)**

## Recording of meetings

All meetings will be videorecorded and made available for streaming on the [www.parlue2022.fr](http://www.parlue2022.fr) website.

The minutes of the meetings will also be posted online on this website.

## Information about personal data protection

Participants are deemed to consent to a non-exclusive and unlimited right of use of all their speeches and declarations as well as all images (photographs and videos) in which they appear during the conference. Deemed consent applies in particular to the transferable right to reproduce these speeches and contributions, to distribute and make them available to the public, including in a modified form, and to use them in any form or on any current or future medium.

## Translation/interpretation

Simultaneous interpretation of the plenary sessions will be provided in **French, English and German**. **Each delegation may request translation into another language, using its own interpreters and at its own expenses**. Delegations wishing to do so are requested to make this known before **15 December**. An interpreting booth will be provided for the interpreters.

## Social media

YouTube: [more information to come](#)

Facebook: [more information to come](#)

Twitter: [more information to come](#)

## WiFi

Participants will be provided with the Senate WiFi access code on the day of the conference.

## Accommodation

Rooms will be allocated on a first-come, first-served basis upon booking. In order to benefit from preferential rates, participants are requested to book directly through the hotels **by 22 December 2021** using the contact details below.

*If you choose a hotel that is not on this list, please inform us at this address:*  
[cosac.presidents@senat.fr](mailto:cosac.presidents@senat.fr)

### Hôtel Pullman Paris Montparnasse

(200 Classic rooms and 50 Deluxe rooms)

<u>Types of room:</u> - Classic double room - Deluxe double room	<u>Rates:</u> Tourist tax €3.75/night/person €250 €300
Included	Buffet breakfast, WiFi, free minibar, fitness room
Check-in/Check-out	16:00/11:00 - Luggage service available.
Booking deadline	22 December

#### Link for direct booking:

[https://all.accor.com/lien\\_externe.svlt?goto=rech\\_resa&destination=8189&sourceid=PFUE&dayIn=13&monthIn=01&yearIn=2022&nightNb=1&preferredCode=PFUE&merchantid=par-accorFR](https://all.accor.com/lien_externe.svlt?goto=rech_resa&destination=8189&sourceid=PFUE&dayIn=13&monthIn=01&yearIn=2022&nightNb=1&preferredCode=PFUE&merchantid=par-accorFR)

Each participant will pay for their own room, breakfast and extras. A credit card will be required to make the booking.

#### Conditions of guarantee and payment:

Bookings will be made individually by each participant or delegation, and credit card details will need to be provided along with the booking form (the card will be verified and pre-authorized for a sum of €1 at the time of booking, with the full amount for the night being authorised, but not debited on D-7). No bookings can be confirmed without this guarantee.

**Cancellation of single rooms.** Free of charge cancellation up to 7 days before arrival; thereafter, the full amount will be debited. Customers are responsible for all changes, cancellations and costs related to bookings.

#### Address and contact details

Hôtel Pullman Paris Montparnasse  
19 rue du Commandant René Mouchotte  
75 014 Paris

Tel: +33 1 44 36 44 36

Online booking link:

[https://all.accor.com/lien\\_externe.svlt?goto=rech\\_resa&destination=8189&sourceid=PFUE&dayIn=13&monthIn=01&yearIn=2022&nightNb=1&preferredCode=PFUE&merchantid=par-accorFR](https://all.accor.com/lien_externe.svlt?goto=rech_resa&destination=8189&sourceid=PFUE&dayIn=13&monthIn=01&yearIn=2022&nightNb=1&preferredCode=PFUE&merchantid=par-accorFR)

Website: <https://www.pullmanparismontparnasse.com>



## Hôtel Concorde Montparnasse

(110 Classic rooms and 10 Deluxe rooms)

<u>Types of room:</u>  Classic double room - single occupancy - double occupancy  Deluxe double room - single occupancy - double occupancy	<u>Rates:</u> Tourist tax €3.75/night/person  €159 €169  €189 €199
Included	Buffet breakfast, WiFi, free minibar, courtesy tray
Check-in/Check-out	15:00/12:00 - Luggage service available.
Booking deadline	22 December

**Booking method:** Bookings must be made using the **booking form**, to be completed and sent to the following address: [sales@hotel-montparnasse.com](mailto:sales@hotel-montparnasse.com) using booking code: **SENAT**.  
Contact number for individual bookings: +33 1 56 54 84 00

### Conditions of guarantee and payment:

Bookings will be made individually by each participant or delegation, and credit card details will need to be provided along with the booking form (the card will be verified and pre-authorized for a sum of €1 at the time of booking, with the full amount for the night being authorised, but not debited on D-7). No bookings can be confirmed without this guarantee.

**Cancellation of single rooms.** Free of charge cancellation up to 7 days before arrival; thereafter, the full amount will be debited. Customers are responsible for all changes, cancellations and costs related to bookings.

### Address and contact details

Hôtel Concorde Montparnasse  
Place de Catalogne  
40, rue du Commandant Mouchotte  
75 014 Paris  
Tel: +33 1 56 54 84 00  
Email: [sales@hotel-montparnasse.com](mailto:sales@hotel-montparnasse.com)  
Website: <https://www.hotel-montparnasse.com>

## Hôtel Sofitel Paris Le Faubourg

(40 Deluxe rooms and 10 "Suite collection" rooms)

<u>Types of room:</u>  Deluxe double room - Single occupancy - Double occupancy  "Suite collection" room - Single occupancy - Double occupancy	<u>Rates:</u> Tourist tax €3.75/night/person  €310 €330  €560 €580
Included	Buffet breakfast, WiFi, minibar, courtesy tray
Check-in/Check-out	15:00/12:00 - Luggage service available.
Booking deadline	22 December

**Booking method:** Bookings must be made using the **booking form**, to be completed and sent to the following address: [h1295-sb2@sofitel.com](mailto:h1295-sb2@sofitel.com)

The contact number for individual bookings is: +331 44 94 36 03

### **Conditions of guarantee and payment:**

Each delegation pays for its own bookings. A bank guarantee is required for each booking. No bookings can be confirmed without this guarantee.

No deposit is required; payment is made at the hotel upon arrival or departure by each participant or delegation.

### **Cancellation of single rooms.**

Free of charge cancellation up to 14 days before arrival. As of 7 days before the event, availability and preferential rates can no longer be guaranteed.

Customers are responsible for all changes, cancellations and costs related to bookings.

### **Address and contact details**

Hôtel Sofitel Paris Le Faubourg

15 rue Boissy d'Anglas

75008 PARIS

Tel: +33 1 44 94 14 14

Fax : +33 1 44 94 14 28

Email: [h1295-sb2@sofitel.com](mailto:h1295-sb2@sofitel.com)

Website: <https://www.sofitel-paris-lefaubourg.com/>

## Hôtel Trianon Rive Gauche

(20 rooms)

<u>Types of room:</u>  Classic double room  Deluxe double room <i>(on request only and subject to availability)</i>	<u>Rates:</u> Tourist tax €3.75/night/person  €175  €215
Included	Hot buffet breakfast, WiFi, free minibar, courtesy tray
Check-in/Check-out	15:00/12:00 - Luggage service available.
Booking deadline	22 December 2021

**Booking method:** Bookings must be made using the **booking form**, to be completed and sent to the following address: [contact@hoteltrianonrivegauche.com](mailto:contact@hoteltrianonrivegauche.com) using booking code: **GPFUE**.  
Contact number for individual booking: +33 1.43.29.88.10

### Conditions of guarantee and payment:

Bookings will be made individually by each participant or delegation, and credit card details will need to be provided along with the booking form (the card will be verified and pre-authorized for a sum of €1 at the time of booking, with the full amount for the night being authorized, but not debited on D-7). No bookings can be confirmed without this guarantee.

No deposit is required; payment is made at the hotel upon arrival or departure by each participant or delegation.

### Cancellation of single rooms.

Free of charge cancellation **up to 14 days before arrival**.

Partial cancellation (maximum 5 rooms) is possible on D-1 (up to 15:00 Paris time on the day before arrival). Customers are responsible for all changes, cancellations and costs related to bookings.

### Address and contact details

Trianon Rive Gauche Hôtel

3, rue de Vaugirard

75006 PARIS

Tel: +33 1 43 29 88 10

Fax: +33 1 43 29 15 98

Email: [contact@hoteltrianonrivegauche.com](mailto:contact@hoteltrianonrivegauche.com)

Website: <https://www.hoteltrianonrivegauche.com>

## Meals

*Please inform us in advance of any allergy or special diets using the registration form.*

The COSAC Chairpersons' Meeting dinner will take place at the **Hôtel de la Monnaie de Paris on 13 January**. La Monnaie de Paris is situated at 11 Quai de Conti, 75006 Paris.

The COSAC Chairpersons' Meeting **buffet lunch** will be held in the Senate restaurant.

Coffee breaks are scheduled during the meeting.

## Transport

From Thursday, 13 January to Friday, 14 January, 2022, shuttle buses will be available for transfers between the different hotels, the Senate and the Monnaie de Paris.

Delegations that have chosen a hotel that is not on the proposed list will need to make their own travel arrangements, at their own expense.

## Useful telephone numbers

### Emergency numbers

**15:** Ambulance

**18:** Fire service

**17:** Police

**112:** European emergency number

### Telephone country code

+ 33

### Time zone

Local time in France is UTC+1

### Weather

For weather information, please consult this website: <https://meteofrance.com/>

### Currency

The currency in France is the euro.

## Contacts

For further information or enquiries, please send an e-mail to: [cosac.presidents@senat.fr](mailto:cosac.presidents@senat.fr)

## Technical assistance

For any technical questions or problems, an assistant can be available via the "**Technical Support**" chat service during the conference. Practical technical assistance can also be available.